

EmilyTest

Tackling Gender Based Violence in Education

Pilot Application Pack

EmilyTest Gender- Based Violence (GBV) Charter for Colleges and Universities

Contents

Page 2: What is this application form for?

Page 2: What is the GBV Charter?

Page 3: What is the aim of the Charter?

Page 3: What are we looking for?

Page 3: What will the pilot involve?

Page 4: How do institutions apply?

Page 5: What will the process of selecting pilot institutions involve?

Page 5: What are the benefits for pilot institutions?

Page 6: What do we do if we have questions or want more information?

Page 6: Get in touch

Page 7: Application questions

Page 8: Statement of commitment

What is this application form for?

This document is to allow colleges and universities in Scotland to apply to become pilot institutions for our new Gender-Based Violence (GBV) Charter for colleges and universities.

What is the GBV Charter?

The GBV Charter is:

- An external marker: to acknowledge, share and be ambitious about progress on GBV in colleges and universities
- An internal marker: to act as a toolbox to college and university staff, guiding them and supporting them to feel confident about effectively dealing with GBV among students

The Charter was created between March 2020 and March 2021 after extensive research and co-creation with hundreds of students, graduates, further education (FE) and higher education (HE) staff, GBV and Violence Against Women (VAW) professionals and other charity sector staff across Scotland and the UK. The Charter is Scottish Government funded and has been created and developed by EmilyTest, a not-for-profit charity in Scotland aiming to improve GBV prevention, intervention, and support among students following on from the death of Emily Drouet, a law student, in 2016.

The Charter is still in its final stages of creation but you can read the overarching Charter principles by accessing our [research report executive summary](#) and viewing the [presentation](#) from our final series of co-creation sessions. For further information, you can visit [our website](#) and/or you are very welcome to arrange a meeting with us using the contact details at the bottom of this document.

What is the aim of the Charter?

The core aim of the Charter is to create and improve GBV prevention, intervention, and support in colleges and universities in sustainable and institution-wide ways, creating minimum standards where Emily Drouet's life could have been saved.

The Charter is embodied by the question: 'would your institution pass the Emily test?'

What are we looking for?

We are looking for **2 x** colleges and **2 x** universities in Scotland for our pilot of the Charter. We are committed to working with a diversity of institutions so every college and university in Scotland, including digital, rural, and specialist institutions are welcome to apply.

What will the pilot involve?

Institutions will work with EmilyTest's Development Manager over a period of 6 months from May to November 2021.

The pilot aims to:

- Test the practical implementation of the Charter, bringing it alive from its paper form and exploring which of our Charter prototypes work best for your institution
- Act as a period of on-the-ground research and co-creation for both EmilyTest and the pilot institutions, identifying what barriers, challenges, and opportunities exist for Charter implementation in your specific institution and in a more generalisable sense for the FE and HE sectors
- Make changes to the Charter by feeding the two points above into its final design, prior to national rollout*

*The Charter will be initially rolled out in Scotland, but it is worth noting that EmilyTest has been contacted by numerous institutions across the UK and is intending to explore rollout UK-wide and beyond.

The pilot will consist of:

- Initial meetings between the Development Manager and relevant contacts in your institution
- Creating a map of where 'formal' and 'informal' GBV prevention, intervention, and support sits - and could sit - within your institution
- Gathering information and evidence on services and systems, in GDPR-compliant ways
- Beginning to implement relevant and necessary changes according to Charter principles - these principles can be found in our [research report executive summary](#)
- Raising awareness internally of the GBV Charter

Evidence-collecting from the Development Manager and EmilyTest's researcher to capture the challenges, barriers, and successes of implementing the Charter in your institution. A report will be given to pilot institutions at the end of the pilot and a public-facing summary will be published for the purposes of transparency. This summary will be approved by the participating institutions prior to publication.

After the pilot ends in November 2021, we will invite applications from all institutions across Scotland to apply for Charter status.

Pilot applications will be reviewed by the Development Manager and an independent panel consisting of a cross-section of GBV professionals, students, and retired and/or in-service further and higher education professionals. After the pilot is complete and national Charter rollout occurs, this panel will revolve and will review the annual evidence submitted by institutions for Charter status.

How do institutions apply?

- Visit the last two pages of this document. Write your answers to the questions and ask your Principal/Vice-Chancellor to sign the statement of commitment
- Email both documents to charter@emilytest.co.uk by the deadline of **15th April 2021**

What will the process of selecting pilot institutions involve?

EmilyTest's Development Manager and an independent panel will assess and select the institutions. The applications will be assessed by examining:

- An institution's ability to **identify** where the Charter could sit in an institution (please note this does not mean a particular member of staff or department has to remain assigned to the Charter once the pilot stage is complete)
- An institution's **openness** to identifying both the challenges and progress they have encountered in starting and/or executing GBV prevention, intervention, and support
- The **unique features** of an institution that the Charter would benefit from being tested on/with. Ideas for this include: levels of GBV expertise (lots or none!), geography, educational focus, student and/or staff demographics

Institutions will know the outcome of their applications by **26th April 2021** via email. EmilyTest will also announce the chosen institutions on social media, their website, and to key stakeholders, so it is worth bearing in mind that the pilot will be public-facing. However, this would only involve the name of the institutions being announced.

Institutions that have not been chosen will be offered feedback about their application and will be invited to take part in the national rollout after the 6-month pilot.

What are the benefits for pilot institutions?

- Be the first open, initial adopters of the GBV Charter for colleges and universities - to the best of our knowledge, the Charter is the first of its kind in the world
- There is no cost to taking part in the pilot, apart from the investment of staff time
- Receive tailored, one-to-one support from EmilyTest in creating an institution-wide framework of GBV prevention, intervention, and support.
- EmilyTest commits to giving pilot institutions a reduced fee of £750 per annum for post-pilot Charter accreditation. The annual cost of Charter status will be confirmed once the pilot concludes. This will be kept to a minimum in order to be affordable and sustainable for **all** institutions; in line with EmilyTest's ethos as a not-for-profit charity. The Charter fee is to help pay for EmilyTest staff to support institutions in the Charter rollout, including training offers

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- Full access to reports detailing the internal challenges, barriers, and successes of your institution at the end of the pilot

What do we do if we have questions or want more information?

For full information about the GBV Charter, please visit [our website](#) and/or you are welcome to arrange a meeting with us using the contact details at the bottom of this document.

Get in touch

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Facebook: <https://www.facebook.com/EmilyTest-116041270199121>

Website: <http://emilytest.co.uk/>

Application questions

250 words per question suffice but more is welcome.

Where can you envision the Charter sitting in your institution?

Please explain why you would like to be the pilot institution and how you feel you could benefit from participating

What unique characteristics? could your institution bring to our Charter pilot?

What work has your institution already undertaken in relation to GBV (we welcome 'none' as the answer!)



Tackling Gender Based Violence in Education

GBV CHARTER FOR COLLEGES AND UNIVERSITIES

Statement of Commitment

(Insert Here*)

*Your statement of commitment needs to relate to your dedication to being involved in the pilot and the GBV Charter. It is up to institutions what they write.

Principal/Vice-Chancellor (signature)

Date: